



केन्द्रीय विद्यालय वायुसेना बोरझार  
माउंटेन शैडो, पोस्ट ऑफिस - अजारा, गुवाहाटी 781017 -

**KENDRIYA VIDYALAYA, AFS, BORJHAR**  
Mountain Shadow, P.O.-Azara, Guwahati -781017  
Phone- 0361-2840324, Fax- 0361- 2841728

Website: [www.kvafsborjhar.edu.in](http://www.kvafsborjhar.edu.in) Email: [prikvb@yahoo.com](mailto:prikvb@yahoo.com)

**CBSE Affiliation No.- 200001, CBSE SCHOOL NO.- 05008, KV CODE- 1467, STATION CODE- 251**

Ref.No.-F406/KVB/2017-18/

Date-02/02/2018

### **TENDER NOTICE**

Sealed tenders are invited from **reputed vendors, registered and enlisted in the indicative list of vendors with the AIM, NITI Ayog** for execution of the following works at KV AFS Borjhar detailed as under:

<u>Name of Work-</u>	<u>P.E.</u>	<u>EMD</u>
1. Supply of Furniture and other equipment for set up of ATL Lab at KV AFS Borjhar	3.00 lacs	Rs. 15,000/-

Vendors having executed **at least two works** of similar nature need to apply. EMD as detailed above & cost of tender Rs. 500/- (non refundable) through Demand Draft (D/D) in favour of Principal, KV AFS Borjhar payable at SBI Airport Branch Guwahati is to be annexed. The tender needs to be submitted in sealed envelopes comprising of signed terms and conditions and bid. The envelop shall be kept in an envelope super scribing "**Tender for Supply of Furniture and other equipment for set up of ATL Lab at KV AFS Borjhar**".

Tenders duly sealed may be dropped in the tender-box placed at Kendriya Vidyalaya AFS Borjhar or handed over to the office or sent by Speed/ Registered Post/ Courier and should reach **on or before 16.02.2018 upto 1.00 PM**. Tender shall be **opened on 16.02.2018 at 2.00 PM** at Kendriya Vidyalaya AFS Borjhar. Incomplete, conditional & belated tenders shall be summarily rejected.

**Principal**

**KV AFS Borjhar**



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### INSTRUCTIONS TO THE TENDERER

1. Incomplete and conditional tenders shall be summarily rejected.
2. Rates are to be quoted in words and figures without any cutting/overwriting/erasing.
3. Prescribed enclosures are to be attached with the Bid.
4. Price-Bid and all other tender documents should be signed by the same authorized signatory of the Vendor.
5. **The vendors should have arrangements in the locality of Guwahati for immediate support of AMC.**
6. **Last date of submission is 16-02-2018 upto 1-00 PM.** The Bids shall be opened on 16.02.2018 at 2.00 p.m.
7. Any additional information required by KV AFS Borjhar in respect of the work experience shall be submitted by the tenderers **within three days**, failing which the offer shall not be entertained.
8. **Lowest rate (L1) will be decided on the basis of total bid price quoted for the Lab setup and IT infra from serial number 1 to 7 altogether.**
9. The Tender received without EMD of Rs. 15,000/- & cost of tender form of Rs. 500/- in form of Demand Draft (D/D) shall be summarily rejected.

**Principal**

**KV AFS Borjhar**



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## **TERMS AND CONDITIONS**

1. The work should be executed as per guidelines of the AIM NITI Ayog for ATL and the Advisory committee for the same.
  - a. It is mandatory for all vendors to provide 2 years of comprehensive warranty at no additional charge (including for 3D printers). If the school requires repairing of an ATL equipment, then the vendor should provide a replacement till the time the equipment is fully repaired).
  - b. Vendors should clearly indicate the timeline for delivery of packages, installation and training. The delivery time should not be more than 20 days.
  - c. The vendors should provide 3 year comprehensive AMC at no additional cost. The terms and conditions of the same which is prepared separately need to be agreed and signed by the vendors.
  - d. The vendors should indicate itemized prices and provide detailed specification and brand name of all the equipment.
  - e. The vendor should provide all required documents for verification by the school at the time of purchase of equipment. Authorized signatory must sign the documents.
  - f. The vendors should have a mechanism for proper disposal of e-waste.
  - g. It is to be noted that, AIM, NITI Aayog reserves the right to audit the selected vendor and associated expenses/services at any point of time.
2. The time of Completion of work would be 15 days.
3. The rate shall be firm and of inclusive all taxes and valid for a period of 180 days from the date of tender.
4. All the items/material must be the ISI/ ISO Certified and of the specified brand/ company.
5. The vendor shall not delay/stop the work without any valid reason.
6. In case of no/slow progress, inferior workmanship, the Board shall have the right to rescind the contract & get the work executed at the risk & cost of the defaulting agency.
7. In case of delay, a penalty of 1% per week would be deducted from the bill subject to a max of 5% of the tender value.
8. Computerized Bill should be submitted by the Contractor for process of payment.
9. All T & P shall be arranged by the Contractor.
10. **Bid Security (EMD)**
  - a. Bid Securities of the unsuccessful bidders shall be returned to them after expiry of final bid validity and latest on or before the 45<sup>th</sup> day after the award of the contract.

b. Bid Security of successful bidder shall be refunded on receipt of Performance Security.

11. **Security Deposit:** 10% of the bill shall be deducted as defect liability and shall be released after completion of the work.

12. **Agreement:** Agreement shall be executed by the vendor at its own cost. Separate agreement for the AMC shall be executed by the vendors.

13. The Contractor shall comply with all the provisions of the Minimum Wages Act – 1948 and other labour laws that may be in force.

14. No payment shall be made to the vendor for any damage due to any natural cause during the execution of works.

15. All material used shall be as per specification and ISI marked and standard wherever applicable.

16. Scaffolding wherever required shall be arranged by the vendor for which no extra payment shall be made.

17. The contractor will use approved brand of material as given in the tender.

18. A tenderer should quote the rate (s) of tender in figures as well as in words. The total amount shall be written both in figure and in words.

19. All rates shall be quoted on the tender form and shall include all material, labour, transportation, all taxes, duties, testing, commissioning, supervision, tools, plants, wastage, sundries, scaffoldings as required mobilization demobilization, transportation etc. and nothing extra shall be payable on this account.

20. GST or any other tax on materials in respect of this contract shall be payable by the vendor and the vidyalaya will not entertain any claim whatsoever in this respect.

21. **Tender cost & EMD.** Tenders without the earnest money and cost of tender if any will be summarily rejected.

22. **Sealed Envelope** shall contain Demand Draft for tender cost (Non-Refundable) & **draft for Earnest Money**, the **whole Tender documents signed in each page including Signed Information Sheet, Terms and Condition of the tender, Price Bid and all supportive documents for the tender.**

23. All the **sealed envelopes** should **super scribe** as Tender documents for **“Tender for Supply of Furniture and other equipment for set up of ATL Lab at KV AFS Borjhar”**.

24. **Conditional Tender** - Conditional tenders are liable to be rejected.

25. **SUBLETTING** - The vendor shall not, without the prior approval of the competent authority in writing sublet or assign to any other party or parties, the whole or any portion of the work under the contract. Where such approval is granted, the vendor shall not be relieved of any obligation or duty or responsibility which he undertakes under the contract.

26. **RIGHT TO INCREASE OR DECREASE WORK** - The competent authority reserves the right to increase or decrease the works depending on the situation emanating at a particular time. The competent authority also reserves the right to increase or decrease any portion of the work during the currency of the contract and the contractor shall be bound to comply with the order of the competent authority without any claim for compensation.

## 27. **ACCEPTANCE / REJECTION OF TENDER**

a. KV AFS Borjhar does not bind itself to accept the lowest tender.

b. KV AFS Borjhar also reserves the right to accept or reject any tender in part or full without assigning any reason whatsoever.

28. **FIRM RATES:** The rates quoted by bidder shall remain firm till completion of all works even during the extended period, if any, on any account what so ever. It is provided that the vendor shall not increase any of the rates, quoted in the tender till the completion of work. No escalation in rates would be given.

29. **Income Tax/WCT/VAT/GST:**

a. Income tax including surcharge if any, at the prevailing rate shall be deducted from the vendor's bills as per the provision of Income Tax Act.

b. The vendor shall ascertain from the concerned commercial tax department regarding the applicability of Works Contract Tax / VAT/TIN/GST. Necessary deductions will be made from the contractor's bill as applicable.

30. In case of any dispute, the Arbitrator shall be appointed by the Chairman, VMC, KV AFS Borjhar and his decision shall be binding on both the parties.

***I hereby declare that I have read and understand the terms and conditions mentioned above and agree to abide by all those conditions.***

**(Signature of the Tenderer)  
With complete address and seal**

**Add** \_\_\_\_\_

**Tel. No.** \_\_\_\_\_ **Email-** \_\_\_\_\_

**Mobile No.** \_\_\_\_\_, \_\_\_\_\_



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**Cost of Tender Form: Rs.500/-**  
**(Non Refundable)**

**Name of Work:** Tender for Supply of Furniture and other equipment for set up of ATL Lab at KV AFS Borjhar.

## **INFORMATION SHEET**

**Last date of submission: 16.02.2018**

**Upto: 1.00 PM**

***(Note: Tenderer must read the instructions and terms & conditions before filling the particulars in this part.)***

### **1. Credentials of the Tenderers:**

- 1.1 Name of the Vendor : .....
- 1.2 Office Address and Tel. No. : .....
- 1.3 Local Office address & Tel. No. : .....
- 1.4 GSTN No. : (with documentary evidence) .....
- 1.5 P.F A/c No. : (with documentary evidence) .....
- 1.6 PAN No. : (with documentary evidence) .....
- 1.7 Service Tax Reg. Certificate : (supported with documentary evidence) .....

### **2. Experience (last two works of same nature) : (supported with documentary evidence)**

Sr. No.	Year	Name of the Organization	Cost of the work (executed)	Name of Office/ Organ. with Tel. No.	Period of completion
01.					
02.					

### **2.2 Present assignment in hand complying tender parameters:**

- (i) .....
- (ii) .....
- (iii) .....

### **3. Particulars of D.D. as earnest money:**

- Amount Rs. : .....
- D.D/Nos. : .....
- Issuing Bank with Date of Issue: .....

***Declaration: All terms and conditions as mentioned in the tender are acceptable to me/us.***

**( Signature of the Tenderer)**

**With complete address and seal**

**Add** \_\_\_\_\_

**Tel. No.** \_\_\_\_\_ **Email-** \_\_\_\_\_

**Mobile No.** \_\_\_\_\_, \_\_\_\_\_



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## **PRICE BID**

### **Schedule of work**

**Name of work: - Tender for Supply of Furniture and other equipment for set up of ATL Lab at KV AFS Borjhar.**

S.N.	Categ-ory	Item Name	Description	Model/Make	Qty	Rate (excluding all taxes) In Rs.-	GST/ Tax	Rate (including all taxes) In Rs.-
1	Lab Setup	Table	4ft x1.5 ft x2.5ft Plastic Moulded with Metal Frame(18mm sheet)	PBL Model	12			
2	Lab Setup	Chair	17.5x17.5x30" Plastic Moulded with Metal Frame(18mm sheet)	PBL Model	24			
3	IT Infra	Laptop	ACER- 2GB/500GB/15.6"	Acer	03			
4	IT Infra	Web Camera	LogiTech		01			
5	IT Infra	Speaker	10000W All in One	JP/Sony / LG	01			
6	IT Infra	Projector	Resolution High- 1280*780	3200lm/ Acer	01			
7	Lab Setup	3D Lab Design	Intel Standard	all sun boards with storage material / Alcon	01			
Grand Total ( Rs. in figure )								

Grand Total Rupees in words-

( Seal and Signature of the Tenderer)

Add \_\_\_\_\_

Tel. No. \_\_\_\_\_ Email- \_\_\_\_\_

Mobile No. \_\_\_\_\_, \_\_\_\_\_